

Lucas Samsonite
904 Method Road
Raleigh, NC 55555

March 4, 2011

Ms. Dorothy Strickler
Computer Innovations, Inc.
55 Western Blvd

Dear Ms. Strickler,

I am writing to provide my formal notification that I am leaving my position with Computer Innovations as of April 1, 2011. I have found a job that is a better match with my scheduling needs. Thank you very much for providing me with this opportunity and please let me know if there is anything I can do to ease this transition.

Sincerely,

Lucas Samsonite