

For some people, taking a taxi/Uber/ Lyft/ etc. to work is a convenient option. A taxi arrives at your home and will drop you off directly outside your workplace. A taxi is also referred to as a “cab.”

If you take a taxi/Uber/ Lyft/ etc. to work, you need to:



Call a taxi company or request an Uber/ Lyft with your app on the phone. Because they could be running late, you should arrange to be picked up 10 minutes earlier than it takes to get to work to be on the safe side.



Arrange where you will be picked up and dropped off by giving them the appropriate addresses.



Arrange for a time to be picked up from work at the end of the day.



Have your taxi/Uber/ Lyft/ etc. fare (money to pay the taxi driver) ready. Be sure to include a tip for the driver. It is typical to tip the taxi driver 15% of the taxi fare. Your Uber/ Lyft fare will be automatically charged to your card entered in your app. You have the option to add a tip via the app at the end of your ride. We suggest 15% or 20%.

Cost: taxi/Uber/ Lyft/ etc. can be very expensive if you take them every day. The further away your workplace is, the more the ride will cost. Therefore, you may want to research other methods of transportation to see if there is a more budget-friendly option.