

If you take the bus to work, you need to:



Look at the bus schedule.

There are several ways to find the bus schedule:

1. You can usually find the bus schedule **online**. Type in “bus schedule” and the name of the city you live or work in into an online search engine, such as google.com.
2. Go to your city or town’s official webpage.
3. You can also probably find the bus schedule at the bus station or at the bus stop. It is likely posted somewhere that is easy to find. There is probably also a printed paper copy of the bus schedule that you can take home with you if you go to the bus station. This is recommended so that you can refer to it when needed.

Once you have the bus schedule, you need to figure out:



The location of the bus stop.



What time you need to catch the bus before work.



What bus stop to get off at closest to work.



If you need to change buses to get to your destination.



What time you need to catch the bus after work.



Bring bus fare if needed (money to pay for the bus).



Arrive at the bus stop **5 – 10 minutes early**. Buses tend to be reliable and run on time. That means *you* must be on time to catch it. Otherwise, you will have to wait for the next scheduled bus, and you may be late for work.

Cost: In some cities and towns, public buses are free to ride. In other cities, you may need to pay a small fee to ride the bus. If you ride the bus regularly, you may be able to buy a “bus pass” that gives you a discount for being a frequent bus-rider.